

Coldenham Fire District
Board of Fire Commissioners
October 9, 2017

Call to Order

The regular meeting of the Board of Fire Commissioners of the Coldenham Fire District was held on October 9, 2017 at the Coldenham Fire House. Commissioner Keenan called the meeting to order with the pledge to the flag.

Roll Call

Commissioners present: Joe Keenan, Anita Grecco, Warren Decker, Wayne Jacobowitz and Rickey Cameron

Also, present: Mary Keenan, Secretary
Linda Miller, Treasurer
Chief Matt Hunt
Assistant Chief Mike Keenan Jr

Acceptance of Minutes

A motion was made by Commissioner Grecco and seconded by Commissioner Jacobowitz to dispense with the reading of the monthly meeting minutes of September 11, 2017 and Special Workshop minutes of September 18, 2017 and accept them as written. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

Communications

- A postcard from the Association of Fire Districts of Orange County advising us that they are having their meeting on October 24 at the Monroe Fire District with ESIP Insurance as the guest speaker.
- Commissioner Keenan advised the board that we received our monthly statement from RBC Wealth Management on LOSAP. Statement balance as of September 30, 2017 is \$1,183,394.63 which is up from the end of August by about \$7,000, which is up from the beginning of the year by \$44,687.48.

Hall Requests

None.

Public Discussion

None.

Committee Reports

Safety Committee: Commissioner Cameron advised the board that there were no personal injuries to report.

Mack Restoration Committee: Commissioner Keenan reported that the Mack has some electrical issues that we're going to have to find some parts for. It has to do with the lighting. In the meantime, we bypassed some of the switches and blinkers to make the lights work, which isn't a good thing to do for the long term. He suggested that the board needs to have a discussion within the next year to determine what the district plans to do

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in conjunction with the fire district regarding the Mack. There are some major things that need to be done.

Building or Property Committee: Commissioner Jacobowitz reported that the outside light by 202 is out. He plans to remove it and try to rebuild it.

Anthony Trapini mentioned that the insulation in the back of the building is either dirty or molded. He recommends replacing the insulation. Commissioner Keenan will address this under new business.

Old Business

Driver Qualification/Active Duty Criteria: Commissioner Keenan stated that this needs to be finalized.

Fuel Audit: The fuel audit was completed and a new one will be due in January 2018 covering July through the end of December 2017.

EVOC: Chief Hunt wants to do schedule the road testing part of EVOC in November, probably a Sunday morning.

Pressure Washer: To be determined.

Water Softener: Commissioner Jacobowitz advised the board that the water softener is installed and set for 20 grams of hardness. Two bags of salt have been purchased. He would like to use the Iron Out salt only. He recommends letting it run down to avoid creating a "salt bridge".

Plymovent: Commissioner Jacobowitz advised the board that a temporary repair was made to the system. The only one that will not work is 202. There was a leak in the regulator that will be fixed when they come to do the preventive maintenance and replace the boot.

Life Insurance for Firefighters: Commissioner Keenan advised the board that we will work this for next year.

Sutphen Truck: Commissioner Keenan advised the board that the Sutphen Truck was sold, and it left here on the 18th of September. It went to the Inez Fire Department in Kentucky and he believes that they are very happy with it. We have the bill for our commission part of the sale from FireTech.

Overhead Doors: Tabled

SAM (State and Municipal Facilities Program): No news.

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FEMA Grant: We haven't heard anything yet. Chief Hunt advised the board that FEMA grants stop at the end of this month, so if we don't get it, we must re-apply and hope we get it next year. Commissioner Grecco offered to see if Congressman Maloney could help.

Target Solutions: We contracted again with Target Solutions but took out the EMS part. That saved us a bit and the new invoice is \$6180 due November 1.

I-Pads: Commissioner Keenan asked Chief Hunt and Assistant Chief Keenan to write up specifically what is needed and amount, so we order exactly what you need. Assistant Chief Keenan will put that together.

Car 2 Repairs: Assistant Chief Keenan got another estimate, which was three times as much as the first estimate. The quotes were from Superior \$1,061.36 and Cimorelli quoted \$2,194.72. Commissioner Keenan and Assistant Chief Keenan will go to Sam's Club tomorrow. Commissioner Decker suggested that if they don't pay on the estimates, maybe we should have our lawyer submit a letter. Commissioner Keenan said that we will see what happens tomorrow before doing anything else.

Firehouse Expo: Commissioner Cameron will be attending the Firehouse Expo and the district will be paying his admission. Commissioner Keenan will not be attending the Expo.

Ongoing & Upcoming Projects

Office and Files Room Renovation: Commissioner Keenan advised the board that we are still working on this.

Doors, Keys & Locks: Commissioner Keenan advised the board that we are going to talk about this later.

Surplus Equipment: No report.

Station Structural Repair: Commissioner Keenan advised the board that this project is obviously in the works. We had an I beam on the South side that rotted out. An emergency repair was done by Elliott Arnott who plate welded steel on it and submitted a separate bill. The air conditioner needs to be disconnected and moved out of the way. The insulation needs to be replaced in the back of the building and the pipes need to be insulated as well.

Bay Floors: Commissioner Decker is not happy with the job that was done. He thinks that a letter should be composed and sent to Engine Bay Floors. Commissioner Keenan asked him to compose a letter and include pictures. Assistant Chief Keenan stated that Central Nyack used them, and they do not have black marks on their floor.

SCBA Bottles and Equipment (Federal Grant): No report.

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Fire Equipment Inventory: Chief Hunt has completed the inventory on 201.

Doors, Keys and Locks: Commissioner Keenan stated that some of the doors have been started. The doors that were bent, coming apart, the rotted frame in the hall are all in. They're not done yet. So, the conversation that he had with the contractor started with after you're done with the exterior doors, which was the plan the whole time, you're going to do the interior doors and re-key everything? The contractor said he didn't bid on that. Commissioner Keenan asked, what do you mean you didn't bid on that, we've been talking about this for months. We went through the whole building, we named every door, we did the hierarchy of the keys. He told Commissioner Keenan, Yeah, I think I remember dropping it off because you needed it for a meeting, but I don't have that. So, I'm just going off the original bid to do these four doors, no, to do these "exterior doors". That was a Friday, so Joe said he would talk to him Monday and figure it all out. Joe said that he will look in his notes and papers, and asked Steve to look through his because we went through all this. He had some stuff with him, the key hierarchy, (I had a copy of that), named every door. First, we did it on paper, then we typed it. And then it gets better. So the following week, which would have been last week, I was like, let's go over this plan again. You got in the four doors and when you get these locks in and you put the new proxy readers on the other doors, I need to set the code so other people know how to get in, so we can issue the fobs. Steve said oh I'm not doing the other unset doors. Joe said, excuse me? No, I just gave you the quote for the four doors. So, Joe asked, so what were we talking about this whole time? That we agreed to, that I briefed the board? And it just got worse from there. And then it got worse again today. I said, so here's the thing. He showed him the bid from Liberty, where everything was spelled out. (Steve hadn't seen that) Joe went on, but you were working for Ashcraft and here's the bid from Ashcraft with everything spelled out that you did. And now you submit this V-Twin Locksmith Service and you change stuff and as far as I'm concerned, you weren't totally honest. Steve told Joe that he is honest in the work he is doing. Joe said, but that's not what we wanted. So, where do we go from here? The problem is we have four exterior doors that don't match the other four doors and no work on the inside doors. So, the estimate to put the hardware on the other four doors and get the software comes to \$5618.99. To do the inside doors comes to \$4773.14. Both quotes attached. Commissioner Keenan went on to say that he is not the only one who speaks and reads English. Every commissioner got a copy of the quotes, and no one read them the way Steve wrote them. He also stated that he will not do anyone else's projects anymore. He told the board that everyone on the board got elected and we need to split things and follow through. If you can't do things during the day, like meeting people, then we need to do it at night. And these businesses need to realize is that if they want our business, they need to accommodate us. Because we are not here full time. So, what do we do? Commissioner Keenan suggested that we have him finish the exterior doors. That way we can get into the firehouse the same way at every door. Then we'll have to re-discuss the inside doors. Some discussion ensued. \$18,269.89 would be the final amount to cover the exterior doors in full. A motion was made by Commissioner Jacobowitz and seconded by Commissioner Cameron that we have V-Twin Locksmith Service to complete all the exterior doors remitting payment after all is completed and the board wants to meet with

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him. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried. Commissioner Decker made a motion seconded by Commissioner Cameron to schedule a meeting with Steve from V-Twin Locksmith Service to follow the budget hearing on October 17, 2017. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

New Business

PenFlex: Commissioner Keenan advised the board that we need to add an annual meeting as a standing order to meet with PenFlex and RBC Wealth Management on our LOSAP program and investments. After some discussion, a motion was made by Commissioner Decker and seconded by Commissioner Cameron to meet with PenFlex and RBC Wealth Management on May 14, 2018 at 6:00 PM.

Sale of Sutphen: Commissioner Keenan advised the board that we have \$6250 that needs to be assigned in this year's budget. He suggests that we put it in building maintenance to cover the cost of the locks. A motion was made by Commissioner Decker and seconded by Commissioner Jacobowitz to add the net of \$6250 from the sale of the Sutphen Tower into the building maintenance line item. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

Fall Cleanup: Anthony Trapini from Belly Flop said that he will do a Fall clean-up for the same price as last year, \$600. A motion was made by Commissioner Decker and seconded by Commissioner Jacobowitz to allow Belly Flop to do a fall clean-up for the cost of \$600. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

Chief's Report

Membership

- New members: 0
- Qualified drivers: 0
- New Drivers Requested: 0
- Drivers dropped: 0
- Physicals: In progress
- Members passing probation: 0
- Members reinstated: 0
- Members dropped due to non-payment of dues 0
- Social Members dropped: 0
- Status switch: 0
- Members suspended: 0
- Members resigned: 0

Apparatus Status

- 202: Still broke (fuel pump needs to go on the DYNO) Arrow stick will need replacement soon as it only stays on steady.
- 203: While at the County parade a hose on the turbo broke. That was repaired,

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but now only half of the arrow stick works. FYI...it cost \$2300 to get the gas out of this truck. Commissioner Keenan asked the Chief to impress to all the drivers that gas is on the left and diesel is on the right and they should know.

- 204: ok

Further Information from the Chief

- Chief Hunt requested approval to purchase medical supplies at a cost of \$1857.78 to stock the medical supplies until next year’s budget kicks in. He wanted the board to know that \$726.32 is for four (4) AED batteries and this is probably the last time we would be able to get them. In five years or so, we will need to purchase new AEDs. A motion was made by Commissioner Decker and seconded by Commissioner Cameron advised the board that there was a length that was damaged on 204 during a drill that has since been replaced, so there will be a bill for it.
- Chief Hunt advised the board that Commissioner Cameron would like to go to the Firehouse Expo in Nashville Tennessee and all he is asking is the show admission of \$425. A motion was made by Commissioner Decker seconded by Commissioner Grecco to allocate up to \$2750 to send two board members to Firehouse Expo in Nashville Tennessee. Secretary polled the board: Commissioner Jacobowitz – yes, Commissioner Decker – yes, Commissioner Grecco – yes, Commissioner Keenan – abstain and Commissioner Cameron – abstain. Motion carried with 3 ayes and 2 abstains.

Further Information from the Commissioners

Commissioner Jacobowitz requested a donation letter for license plates.

Commissioner Keenan advised the board that there is a problem with the siren and needs to be fixed. Commissioner Keenan will let everyone on the board know how much it will be to fix it.

Information from the Treasurer/Secretary

Treasurer Miller would like to transfer \$50,000.00 from the money market to the general checking. A motion was made by Commissioner Grecco and seconded by Commissioner Jacobowitz to approve the transfer. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

Treasurer Miller gave copies of the budget to Commissioner Keenan and Secretary Keenan.

Secretary Keenan advised the board that she has petitions if anyone is interested in running for commissioner.

Approved Expenditures

Exterior Doors	\$ 5,618.89
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Public Comments

None.

Bills Signed

Commissioner Decker made a motion to pay bills if found correct, seconded by Commissioner Grecco. Unanimous approval (5 ayes, 0 nays) by those in attendance was received. Motion carried.

Budget to Actual Report

Commissioner Keenan acknowledged receipt of the Budget to Actual Report and it was reviewed.

Adjournment

Since all regular business was completed, Commissioner Decker moved to adjourn the meeting seconded by Commissioner Cameron. Unanimous approval (5 ayes, 0 nays) by those in attendance was received. Motion carried.

Respectfully submitted,

Mary E. Keenan
Secretary