

Coldenham Fire District
Board of Fire Commissioners
September 11, 2017

Call to Order

The regular meeting of the Board of Fire Commissioners of the Coldenham Fire District was held on September 11, 2017 at the Coldenham Fire House. Commissioner Keenan called the meeting to order with the pledge to the flag. A moment of silence was observed in memory of the sixteenth anniversary of 9-11.

Roll Call

Commissioners present: Joe Keenan, Anita Grecco, Warren Decker, Wayne Jacobowitz and Rickey Cameron

Also, present: Mary Keenan, Secretary
Linda Miller, Treasurer
Chief Matt Hunt

Acceptance of Minutes

A motion was made by Commissioner Decker and seconded by Commissioner Grecco to dispense with the reading of the monthly meeting minutes of August 7, 2017 and accept them as written. Unanimous approval (4 ayes, 0 nays) was received by those in attendance. Motion carried.

Communications

- A letter from the Town of Montgomery Assessor's Office was received asking us to provide a current list of active members and the year they started so they could update their records. They need this information if a qualified firefighter wants to claim their volunteer firefighter ambulance worker tax exemption against the assessed value of their property. Commissioner Keenan has already talked to Chief Hunt about compiling the list.
- Commissioner Keenan advised the board that we received our monthly statement from RBC Wealth Management on LOSAP. Statement balance as of August 31, 2017 is \$1,176,703.54 which is down by \$1,186.14 from the end of July.
- Commissioner Grecco asked who would be attending the Legislative Breakfast to be held at Colden Manor on October 1, 2017 at 9:00 AM. Those attending will be Commissioner Grecco, Treasurer Miller, Commissioner Keenan, Commissioner Jacobowitz and Secretary Keenan.

Hall Requests

- The Fire Company for the Halloween Party on October 27 and 28.
- Donna VanDerMeulen for a bridal shower on April 14, 2018.
- Anthony Trapini for a Christening on September 16, 2017.
- The Fire Company for Fire Prevention on October 13, 2017.

A motion was made by Commissioner Decker and seconded by Commissioner Cameron to approve the above requests. Unanimous approval (5 ayes, 0 nays) was received by those in

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attendance. Motion carried.

Public Discussion

None.

Committee Reports

Safety Committee: Commissioner Cameron advised the board that there were no personal injuries to report. Commissioner Keenan advised the board that there were two incidents with district vehicles. Car 2 was at Sam's Club when a cart driver drove the carts into Car 2. It caused \$608.53 worth of damage. The store manager came out and looked at it, the Town of Wallkill Police were notified. We received the police report. Commissioner Keenan and Assistant Chief Keenan will go back with the estimate, but in the mean-time Commissioner Keenan would like to have the car fixed. Commissioner Cameron made a motion, seconded by Commissioner Jacobowitz to get the car fixed after getting a second estimate. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried. Commissioner Keenan reported that 204 was on a call and the ladder rack got caught on some low hanging branches. The cost of the parts to repair the ladder rack is 868.30 and \$295.00 to replace the roof ladder and \$540.00 for two brackets for a total of \$1703.30 for just the parts. Commissioner Keenan stated the insurance company has been notified and is waiting for the documents. He also informed the insurance adjuster that the labor was going to be computed by using our own engineer at \$85.00 an hour. Mike Keenan will write something up and Commissioner Keenan will submit it and we will be responsible for the first \$1000. A sheriff was on the scene and we have an accident report.

Mack Restoration Committee: Commissioner Keenan reported that the thermostat housing has a slow leak in it and needs to be replaced. The repair will be made in house at minimal cost.

Building or Property Committee: Commissioner Jacobowitz reported that with the torrential rain we had, the gutters were pulled away from the building causing the firehouse to get flooded. Commissioner Jacobowitz and Commissioner Keenan secured the gutters back to the building and caulked up the windows that needed it to fix the problem.

Chief Hunt advised the board that a port to the right of the ladder bay is open. Commissioner Keenan will call Ehrlich to get it recovered.

Old Business

Driver Qualification/Active Duty Criteria: Commissioner Keenan stated that this needs to be finalized.

Fuel Audit: The fuel audit was completed and a new one will be due in January 2018 covering July through the end of December 2017.

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EVOC: Chief Hunt wants to do schedule the road testing part of EVOC in October after Fire Prevention.

Pressure Washer: Commissioner Jacobowitz needs to come up with a plan as to the disposition of the old pressure washer.

Water Softener: Commissioner Jacobowitz will purchase the unit and he and a couple other firemen will do an in-house installation. He estimates that we should use about 12 to 15 bags a year. The purchase and installation by our plumber was approved at the last meeting. Commissioner Jacobowitz will check with the plumber and see if he has time to do the job, or he will schedule the installation for in-house.

Life Insurance for Firefighters: Commissioner Keenan advised the board that this is still in progress and it looks like this will not be in effect until 2018.

Sutphen Truck: Commissioner Keenan advised the board that we received three bids in writing. One last month from St Regis Falls in the amount of \$500, one from Meyers Fire in the amount of \$5000 and one from the Inez Fire Department in Inez Kentucky in the amount of \$7000 through the broker. Their district is 126 square miles and the closest ladder is 45 minutes away. Residents pay \$30 a year for their fire protection. After a little discussion a motion was made by Commissioner Grecco and seconded by Commissioner Cameron to award the truck to the Inez Fire Department at a cost of \$7000. (\$700 goes to Fire Tech, the broker and we receive \$6300.) The secretary polled the board: Commissioner Jacobowitz – yes, Commissioner Decker – yes, Commissioner Cameron – yes, Commissioner Grecco – yes and Commissioner Keenan – yes. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

Overhead Doors: Tabled

SAM (State and Municipal Facilities Program): Nothing to report.

Target Solutions: There are three remaining members that have not completed their training and will be sent letters advising them not to respond until they are completed.

Ongoing & Upcoming Projects

Office and Files Room Renovation: Commissioner Keenan advised the board that we are still working on this.

Doors, Keys & Locks: Commissioner Keenan advised the board that all the hardware came in today. Steve from V-Twin Locksmith was here. The only thing not here is the doors we are replacing which are bent. They are supposed to come in tomorrow. After some discussion, a motion was made by Commissioner Decker and seconded by Commissioner Jacobowitz to pay the material invoice of \$1108.36 to V-Twin Locksmith. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

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Surplus Equipment: No report.

Station Structural Repair: Anthony Trapini from Belly Flop will be starting work on the building shortly. He would like us to buy the materials directly which will save us about \$1000. The board was ok with this.

Bay Floors: Commissioner Decker advised the board that Steve from Engine Bay Floors said that he would like to do our floors the week of the 11th. He will give Commissioner Decker a one-day lead time to start either Wednesday or Thursday.

SCBA Bottles and Equipment (Federal Grant): No report.

Fire Equipment Inventory: 201 needs to be completed.

New Business

PenFlex: Commissioner Keenan briefed the board on the re-amortization of the LOSAP by PenFlex. He would like to meet with them to discuss this. A motion was made by Commissioner Grecco and seconded by Commissioner Decker to schedule a workshop on September 18, 2017 at 7:00 PM. The secretary will publish a legal notice in the Times Herald Record, the Town of Montgomery and Town of Newburgh websites and bulletin boards and the Coldenham Fire Company/District website.

Expiring Gear: Commissioner Keenan advised the board that we had budgeted \$35,000 to the line item for life insurance. As the end of the year is rolling around, and we haven't finalized things with Rose and Kiernan yet, he would like to propose an alternative use for that money. While we have been purchasing gear each year, we have not caught up with what will be expiring this year. The remainder of the gear expires this year and will cost about \$30,000 to replace. His proposal would be to reallocate that money from the life insurance line item to purchase the gear. A motion was made by Commissioner Decker and seconded by Commissioner Cameron to reallocate \$35,000 from the life insurance line item to purchase 13 sets of gear at a cost of \$35,457.37. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried. Commissioner Keenan asked the Chief to come up with a plan to get rid of the expired sets.

Budget Hearing: The Budget Hearing will be on October 17, 2017 at 7:00 PM. A motion to have the budget hearing on October 17, 2017 was made by Commissioner Decker and seconded by Commissioner Jacobowitz. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried. A motion was made by Commissioner Grecco and seconded by Commissioner Cameron to adopt the proposed 2018 budget. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried. The secretary will place the legal notice in the Wallkill Valley Times, the two Town websites and bulletin boards and the fire district website along with the 2018 adopted proposed budget. A special meeting to adopt the 2018 budget needs to be held on or before November 7 after

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receiving the tax levy on or before November 4. A motion was made by Commissioner Jacobowitz and seconded by Commissioner Decker to hold a special meeting on November 6, 2017 at 7:00 PM to adopt the 2018 Budget. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

Spotted Dog: Commissioner Keenan said that for the Spotted Dog to work effectively, we need to purchase tablets for the trucks. Assistant Chief Keenan worked up a cost of \$2507.82 which would be for six I-pads, rams and mounts for the six trucks. It could be less when we go through our business account. After some discussion, a motion was made by Commissioner Decker and seconded by Commissioner Cameron to spend up to \$3000 to purchase the I-pads and accessories. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

Front Lights: Commissioner Jacobowitz would like the board to think about upgrading the lights in from of the bays. He submitted three quotes. This will be tabled until next meeting.

Plymovent: Commissioner Jacobowitz got a quote from Plymovent in the amount of \$1485 for the preventative maintenance and \$1385 for the replacement boot to a total of \$2870. A motion was made by Commissioner Jacobowitz and seconded by Commissioner Decker to have Plymovent do the preventative maintenance on the system at a cost of \$1485 and replace the boot at a cost of \$1385 for a total of \$2870 to be funded from the \$10,000 overage in the service award budget. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

Lights over table in bay: Commissioner Jacobowitz advised the board that the light over the table in the bay is disconnected. The ballast was not working and he had to order a 4-bulb ballast which should be here tomorrow. He will rehang the light when it comes in.

Snow Removal: Commissioner Decker brought up snow removal for the coming winter. Belly Flop proprietor, Anthony Trapini advised the board that he would be willing to continue in the same capacity at the same price for the coming winter season. He will submit a proposal at the current rates with the ability to extend it each year. A motion was made by Commissioner Decker, seconded by Commissioner Jacobowitz that we enter into an agreement with Belly Flop for the coming snow removal season with no price changes. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

Chief's Report

Membership

- New members: 0
- Qualified drivers: 0
- New Drivers Requested: 0
- Drivers dropped: 0
- Physicals: In progress

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- Members passing probation: 0
- Members reinstated: 0
- Members dropped due to non-payment of dues 0
- Social Members dropped: 0
- Status switch: 0
- Members suspended: 0
- Members resigned: 0

Further Information from the Chief

- Chief Hunt requested approval to purchase medical supplies at a cost of \$1857.78 to stock the medical supplies until next year’s budget kicks in. He wanted the board to know that \$726.32 is for four (4) AED batteries and this is probably the last time we would be able to get them. In five years or so, we will need to purchase new AEDs. A motion was made by Commissioner Decker and seconded by Commissioner Cameron advised the board that there was a length that was damaged on 204 during a drill that has since been replaced, so there will be a bill for it.
- Chief Hunt advised the board that Commissioner Cameron would like to go to the Firehouse Expo in Nashville Tennessee and all he is asking is the show admission of \$425. A motion was made by Commissioner Decker seconded by Commissioner Grecco to allocate up to \$2750 to send two board members to Firehouse Expo in Nashville Tennessee. Secretary polled the board: Commissioner Jacobowitz – yes, Commissioner Decker – yes, Commissioner Grecco – yes, Commissioner Keenan – abstain and Commissioner Cameron – abstain. Motion carried with 3 ayes and 2 abstains.

Further Information from the Commissioners

Commissioner Decker would like to go into Executive Session.

Information from the Treasurer/Secretary

Nothing now.

Approved Expenditures

| | |
|--------------------|-------------|
| Tablets and Mounts | \$ 3,000.00 |
| Medical Supplies | 1,857.78 |
| Firehouse Expo | 2,750.00 |
| Gear | 35,000.00 |
| Plymovent | 2,870.00 |

Public Comments

None.

Bills Signed

Commissioner Jacobowitz made a motion to pay bills if found correct, seconded by Commissioner Cameron. Unanimous approval (5 ayes, 0 nays) by those in attendance

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was received. Motion carried.

Budget to Actual Report

Commissioner Keenan acknowledged receipt of the Budget to Actual Report and it was reviewed.

Executive Session: A motion was made by Commissioner Decker and seconded by Commissioner Cameron to go into Executive Session to discuss personnel issues as it relates to training. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

Meeting reconvened. Commissioner Keenan said that action was taken during executive session. The board decided that the three individuals will be sent the same letters that they cannot respond until they comply. The Chief will also notify them and at the same time again offer them our assistance so that they can get these courses done.

Adjournment

Since all regular business was completed, Commissioner Decker moved to adjourn the meeting seconded by Commissioner Cameron. Unanimous approval (5 ayes, 0 nays) by those in attendance was received. Motion carried.

Respectfully submitted,

Mary E. Keenan
Secretary