

Coldenham Fire District  
Board of Fire Commissioners  
May 13, 2019

**Call to Order**

The regular meeting of the Board of Fire Commissioners of the Coldenham Fire District was held on May 13, 2019 at the Coldenham Fire House. Commissioner Keenan called the meeting to order and led the salute to the flag. A moment of silence was observed in memory of Past Commissioner Fred Pimm.

**Roll Call**

Commissioners present: Joseph Keenan, Wayne Jacobowitz, Rickey Cameron, Anita Grecco and Warren Decker.

Also, present: Mary Keenan, Secretary  
Linda Miller, Treasurer  
Chief Matt Hunt  
2<sup>nd</sup> Assistant Chief Mike Wirth

**Acceptance of Minutes**

A motion was made by Commissioner Grecco and seconded by Commissioner Decker to dispense with the reading of the regular monthly meeting minutes of April 8 and accept them as written. They also motioned to dispense with the reading of the special meeting minutes of April 12 and accept them as corrected. Unanimous approval (5 ayes, 0 nays and 0 abstain) by those in attendance. Motion carried. (Correction on page 2 beginning on line 3: Commissioner Jacobowitz will get with Mr. Trapini to ~~write up~~ a review and sign the 2019 Spring Clean-up contract.

**Communications**

- A postcard was received from the Association of Fire Districts of Orange County advising us of their next meeting. It will be on June 25, 2019 at 7:30 PM at the Howells Fire Department. The guest speaker will be John Fleury, Fleury Risk and the topic will be VFBL & Workers' Comp
- Commissioner Keenan advised the board that we received a generic mailing from PESH offering their consultation assistance services. It was given to the Chief.
- Commissioner Keenan advised the board that we received our monthly statement from RBC Wealth Management on LOSAP. Statement balance as of April 30, 2019 is \$1,195,386.73, which is an increase in value of about \$57,000 from January 1, 2019 to date.
- Commissioner Keenan advised the board that we received the Annual Report. They are estimating the contribution to the Trust Fund in 2020 has been calculated to be \$75,873 and the contribution to the Trust Fund in 2019 is \$74,370.
- Commissioner Grecco received a second letter from Central Hudson about new interior TLED lighting. She will call them again to schedule the no obligation energy assessment.

**Hall Requests**

- Randy Haylock on May 18, 2019 from 8 am to 7 pm for a birthday party.

Coldenham Fire District  
Board of Fire Commissioners  
May 13, 2019

A motion was made by Commissioner Jacobowitz and seconded by Commissioner Decker to approve the above request. Unanimous approval (5 ayes, 0 nays, 0 abstains)

**Public Discussion**

Nothing currently.

**Committee Reports**

**Safety Committee:** Commissioner Cameron advised the board that there were no injuries to report. A minor incident with the Rescue Truck vs a tree. The damaged was fixed in house.

**Mack Restoration Committee:** Commissioner Keenan advised the board that there was nothing to report.

**Building or Property Committee:** Commissioner Keenan stated that there was an issue with the boiler. The issue has been fixed. Commissioner Keenan asked Commissioner Jacobowitz to replace the water spicket out front as it has leaked for the last 5 years. Commissioner Jacobowitz will take care of it.

**Old Business**

**Budget Issues:** Commissioner Keenan spoke with the Town and the County on many occasions. The end was the Town of Newburgh was going to have a meeting with the Supervisor, the Comptroller, the Assessor and their lawyer scheduled for today. We asked to be invited. They said no, because it is not open to the public and we said we were not the public. Treasurer Miller and Commissioner Keenan sat with Dave Gubitz and went through the whole issue. Where things were keyed wrong (that we had copies from the Town of Newburgh) which precipitated a snowball effect. So real property the Town of Newburgh overpaid because they added the PILOT in the real property, which they shouldn't have, thus causing the County to send the erroneous number to the Town of Montgomery to pay \$66,000 less. While sitting with Dave Gubitz, he called the Town of Newburgh Attorney and explained the issue. The Town of Newburgh Attorney didn't know about any of the issues that Mr. Gubitz brought to his attention. He scanned the entire issue in a nutshell to the Town Attorney. Commissioner Keenan then went to the Town of Montgomery to speak to the Supervisor to explain what was going on. He told the Supervisor that the bottom line is the Town of Montgomery owes us \$66,000. He didn't have too much to say about that. Commissioner Keenan said that he would talk to Cheryl Gross who is the Comptroller for Montgomery. She was not too happy and said that the Town of Montgomery paid us what the County told them to pay and there isn't any more money to pay us. Commissioner Keenan apologized, but said that they would have to pay us. He told her that his fire tax went up this year, so Montgomery collected the money from the residents. So, no one knows how this will be fixed. Commissioner Grecco stated that they can not change our budget. Treasurer Miller called the state and they agree that our budget could not be changed. They also gave her a list of the chain of command to follow up on this issue. Treasurer Miller also spoke with Gil Piaquadio who was also unaware of a

Coldenham Fire District  
Board of Fire Commissioners  
May 13, 2019

few things. So that is where we stand at this point.

**Flowers for the firehouse:** Commissioner Grecco took care of the flowers for the front.

**Fuel Audit:** Commissioner Keenan advised the Chief that there was no sheet for Car 2. The Chief needs to let car 2 know that he needs to submit his page through December 2018. The next audit will be due through June 2019.

**SAM (State and Municipal Facilities Program administered by DASNY):** Commissioner Keenan advised the board that we received a fully executed original grant disbursement agreement for your files. We can start the process. We have until April 30 of 2022 to get this done. Commissioner Keenan said that we need to sit and formulate a plan. We will need either a project manager or a general contractor or someone to oversee this to make educated inspections. We will need to do an RFP for this position.

**Annual Training:** Commissioner Keenan advised the board that annual training is open until June 30.

**Physicals:** The letters will go out this week for those unable to respond due to the lack of a completed physical.

**Webpage/E-Mail Status:** Commissioner Keenan advised the board that there have been no issues.

**Fuel Tank Gauges:** Commissioner Jacobowitz will call Bottini tomorrow. Commissioner Decker will send an e-mail.

**Dutchess Overhead Doors:** Commissioner Decker advised the board the maintenance will be scheduled for some time in June.

**FEMA Grant:** Commissioner Jacobowitz advised the board that the grant writer is working on it. It is not open yet. The Chief usually gets an e-mail about 2 weeks before it opens.

**Ongoing & Upcoming Projects**

**Office and Files Room Renovation:** Commissioner Keenan advised the board that this is the year to finish up the files room.

**Engine Bay Floors:** Commissioner Decker advised the board that they would be able to do the job after July 15. Asked us to look at our calendar and let them know what works best for us. Commissioner Decker will try for the first week in August.

**Blacktop & Sealcoating:** Commissioner Keenan said this is tabled for the time being

**Air Conditioning Issues:** Commissioner Jacobowitz said that he needs a little more time

Coldenham Fire District  
Board of Fire Commissioners  
May 13, 2019

to work out the details. As this will be over \$20,000 specs will have to be written and it will have to go out for bid.

**Kitchen Exhaust:** Commissioner Jacobowitz has not done anything on this yet.

**New Business**

**Basketball court:** Commissioner Keenan stated that it was approved to put up a basketball hoop a couple of years ago and it was never done. He would like to see it happen this year. Before this can happen, the back needs to be seal coated before the lines can be painted on. Commissioner Keenan ran into Ralph DiMartino who gave us a quote of \$875.00 to seal coat from the garage to Manzari Drive. A motion was made by Commissioner Grecco and seconded by Commissioner Jacobowitz to allow Commissioner Keenan to obtain bids for the same. Unanimous approval (5 ayes, 0 nays, 0 abstains) was received by those in attendance. Motion carried.

**EMT Reimbursement:** Commissioner Grecco asked if we had received the reimbursement from the two firefighters that did not complete the EMT Course. Secretary Keenan will get the letters requesting payment out this week.

**Chief's Report**

**Membership**

- New members: 0
- Qualified drivers: 1 Barb Gasperetti qualified on 203
- New Drivers Requested: 0
- Drivers dropped: 0
- Physicals: In progress
- Members passing probation: 0
- Members reinstated: 0
- Members dropped due to non-payment of dues 0
- Social Members dropped: 0
- Status switch: 0
- Members suspended: 0
- Members resigned: 0

**Apparatus Status**

Chief Hunt advised the board that Ruscon completed the preventative maintenance. The did not come back to mount the pack in 203 or do the brush truck because they were waiting to hear back from us. There was nothing catastrophic that needed to be fixed. All minor stuff, we will order parts and fix ourselves.

205 should be going to Campbell. The Chief is waiting for confirmation from Daryl for the end of the month.

Coldenham Fire District  
Board of Fire Commissioners  
May 13, 2019

**Further Information from the Chief**

- Chief Hunt has started taking picture of the surplus items. Once done, he will get with Commissioner Keenan to get them posted.
- Chief Hunt has 4 members (possibly 6) wanting to go to Harrisburg on Friday the 17<sup>th</sup>. District will pay for breakfast and dinner. Chief would like permission to either use 270 or Car 3, depending on how many attends. A motion was made by Commissioner Cameron and seconded by Commissioner Jacobowitz to allow the use of 270 or Car 3 and 4-6 firefighters attending the Harrisburg show on Friday. Unanimous approval (5 ayes, 0 nays, 0 abstain)
- Chief Hunt would like to purchase nine Icom 4360D Series waterproof portable radios, install charges, reprogram Chiefs radios and ladder to include City of Newburgh Fire Department at a cost of \$7,785. A motion was made by Commissioner Cameron and seconded by Commissioner Decker to approve the purchase to Crudele Communications at a cost of \$7,785. Unanimous approval (5 ayes, 0 nays, 0 abstains). Motion carried.

**Further Information from the Commissioners**

Commissioner Decker would like to know if we can get that boat out of here. Commissioner Keenan advised the board that an individual would like it for parts. Commissioner spoke to Chief Hunt and it should be out of here by the end of the week.

Commissioner Decker advised the Chief that he noticed some portables with no insulation on the antennae wires. He said they are not expensive to replace, and you can get a serious jolt while keying.

Commissioner Keenan advised the board that the hose reel has been temporarily fixed. He also spoke to Elliott Arnett who will come over when he has time to fix it permanently.

**Information from the Treasurer/Secretary**

Treasurer Miller advised the board that we received the \$4000 check from Vails Gate for fire protection. Commissioner Keenan suggested that we put the \$4000 into the Dues, meetings and seminars to allow for future travel. A motion was made by Commissioner Jacobowitz and seconded by Commissioner Cameron to place the \$4000 into the Dues, meetings and seminars line item. Unanimous approval (5 ayes, 0 nays, 0 abstains) Motion carried.

Treasurer Miller asked Commissioner Jacobowitz for receipts for the credit card. He doesn't remember using it, but he will check with Amazon.

**Approved Expenditures**

Harrisburg	\$	1000.00
Crudele Communications		7785.00

Coldenham Fire District  
Board of Fire Commissioners  
May 13, 2019

**Public Comments**

Randy Haylock asked if we are doing anything about putting in our own repeater. Commissioner Keenan said that we really haven't looked into this.

**Bills Signed**

A motion was made by Commissioner Grecco and seconded by Commissioner Jacobowitz to pay bills if found correct. Unanimous approval (5 ayes, 0 nays, 0 abstains) by those in attendance was received. Motion carried.

**Budget to Actual Report**

Commissioner Keenan acknowledged receipt of the Budget to Actual Report and it was reviewed.

**Adjournment**

Since all regular business was completed, Commissioner Decker moved to adjourn the meeting seconded by Commissioner Grecco. Unanimous approval (5 ayes, 0 nays, 0 abstains) by those in attendance was received. Motion carried.

Respectfully submitted,

Mary E. Keenan  
Secretary