

Coldenham Fire District
Board of Fire Commissioners
December 8, 2014

Call to Order

The regular meeting of the Board of Fire Commissioners of the Coldenham Fire District was held on December 8, 2014 at the Coldenham Fire House. Commissioner Besser opened the meeting with the pledge to the flag.

Roll Call

Commissioners present: Tim Besser, Joe Keenan, Anita Grecco, Warren Decker and Andy Garofalo

Also present: Mary Keenan, Secretary
Linda Miller, Treasurer

Executive Session

A motion was made by Commissioner Garofalo and seconded by Commissioner Decker to go into Executive Session to discuss a legal issue. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

Meeting reconvened at 8:25 PM. There was no action taken and nothing to report from the executive session.

Acceptance of Minutes

A motion was made by Commissioner Grecco to dispense with the reading of the monthly meeting minutes of November 10, 2014 and accept them as written. Commissioner Garofalo seconded the motion. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

Communications

- We received two fully executed Fire Protection Agreements between our district and the Vails Gate Fire District. One copy was given to Chief Draiss for his records and the secretary will file the district's copy.
- We received our annual dues billing for 2015 from the Association of Fire Districts of Orange County, the annual Commissioner's survey form and the meeting schedule for 2015. Dues for the year are \$100.
- We received a Holiday card from Vanacore DeBenedictus DiGovanni & Weddell.
- We received a letter from the fire company listing the elected officers.
- We received our monthly RBC Wealth Management report. The ending account value as of November 30, 2014 was \$1,049,039.14.
- Correspondence from PenFlex was received to begin collecting data for the 2014 year end reports.

Hall Requests

Coldenham Ladies Auxiliary would like the hall on November 14, 2015 for their annual craft fair. A motion was made by Commissioner Decker, seconded by Commissioner Grecco to approve the use of the hall by the Ladies Auxiliary. Unanimous approval (5 ayes, 0 nays)

Coldenham Fire District
Board of Fire Commissioners
December 8, 2014

was received by those in attendance. Motion carried.

Public Discussion

None.

Commissioner Keenan asked if anyone took the District's Rules and Regulations book out of the box. Mike Keenan stated that Commissioner Keenan had it Tuesday. Captain Kathy Gasperetti mentioned that there is a red book on the table in the bays.

Committee Reports

Space Committee and Surplus List: Nothing to report at this time.

Safety Committee: One minor incident with no action taken.

Mack Restoration Committee: Commissioner advised the board that there should be a bill for about \$300 from Sauerkrauts. Treasurer Miller did receive that bill.

Old Business

Physicals: Commissioner Besser will reach out to Dr Basri's office to get three dates for physicals to be completed at his office.

Driver Qualification/Active Duty Criteria: A work session will be planned at the Reorganization meeting next month.

LOSAP/Service Awards: Commissioner Keenan stated he will post the notice and complete the paperwork when due.

Server and Workstations: Commissioner Keenan thanked Treasurer Miller for ordering the two workstations and monitor. Commissioner Besser advised the board that he ordered two complete sets of cartridges for the printer on cyber Monday. Treasurer Miller also advised the board that she straightened out the Staple account and it is now a tax exempt account.

Kick plate for the Trophy Case: Commissioner Besser will get it done after the holidays.

PA/Paging system: Commissioner Besser contacted Joe Harrington from Hudson Valley Audio Visual to verify that the quotes we received back in October were still valid. He said that it would still be valid as listed at \$15,235 with the \$500 discount for doing the two projects together.

Fuel Audit: Commissioner Keenan hasn't finalized the report.

RFP's for Electrician, Plumber and General Maintenance: We will incorporate this item into our reorganization meeting.

Coldenham Fire District
Board of Fire Commissioners
December 8, 2014

Hall Rental: Commissioner Grecco submitted a draft. A few corrections were needed. Commissioner Grecco made a motion, seconded by Commissioner Garofalo to approve the Hall Rental Agreement as corrected. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

Building Repair: Commissioner Besser advised the board that the door has been ordered to replace the door next to 202 and should be here soon.

Kaba Keys and Locks: Commissioner Besser with get Mr. Ashcraft out to do this job.

Outside Lighting: Commissioner Grecco advised the board that John Sutton came out and fixed what he could. He said that he would have to come back in the spring to complete the work because the box is in the ground and all rotted. Commissioner Grecco called the people about the lighting. She called the lighting company and received no response back. She spoke to Larry who said that he would contact the construction manager. Commissioner Grecco called the construction manager, Chris Miller who was on vacation. She spoke to Ed, who said he would come out. He never showed up, so she called Larry back again who said he would email Chris again. Tomorrow she will call again and see if she can get them to come and complete the work that we want.

Consultant: Commissioner Besser stated that we will probably know in two weeks if we are going to need to hire a consultant.

GFI Outlets: Commissioner Garofalo wasn't here when John Sutton was here and Commissioner Grecco didn't know that she needed to tell him about the GFI outlets. Commissioner Garofalo with tell Commissioner Grecco what needs to be done with the outlets and she will have John Sutton install them.

New Business

Commissioner Grecco informed the board that something is wrong with the water heater. Treasurer Miller stated that at the spaghetti dinner, when doing the dishes, each time she ran out of hot water, someone went in and reset something on the water heater. Commissioner Besser stated that it was fixed (there was an obstruction in the pipe) after the spaghetti dinner and should be fine now.

Reorganization Meeting

A motion was made by Commissioner Keenan and seconded by Commissioner Decker to hold the reorganization meeting on January 5, 2015 at 7:00 PM. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried. The secretary will publish the notice in the Wallkill Valley Times.

District Website

Commissioner Keenan stated that we need to get in touch with Tony to update the district website. Commissioner Besser said that after tonight, he will send an updated list and get the issues corrected.

Coldenham Fire District
Board of Fire Commissioners
December 8, 2014

Truck Committee

Commissioner Besser advised the board that we need to start looking into apparatus replacement for Engine 204. He feels that our truck committee has been largely unchanged for the last 25 or 35 years. He would like to solicit interest from the membership of those that would like to be on the truck committee. In the next couple of days, he will post the expectations to be on the truck committee. He thinks we should be ordering a replacement by the end of next year. Those interested should let the Chief or Commissioners know.

Fire Company Election Results:

Chief	Frank Draiss Sr.
1 st Asst Chief	Matt Hunt
2 nd Asst Chief	Barbara Gasperetti
1 st Captain	Mike Keenan Jr.
2 nd Captain	Mike Kenny
1 st Lieutenant Senior Grade	Mike Wirth
1 st Lieutenant Junior Grade	Rob Cable
2 nd Lieutenant Senior Grade	Erik Keenan
2 nd Lieutenant Junior Grade	Wesley Wright
Fire Police Captain	Randy Haylock
President	Keith Aigner
Vice President	Steve Molnar
Treasurer	Frank Sangricoli
Corresponding Secretary	ChrisAnn Kenny
Recording Secretary	Laura Blaney
Sgt at Arms	Glenn Keenan
Trustee	Chuck Bissinger
Steward	Vacant

Commissioner Garofalo made a motion, seconded by Commissioner Grecco to grant an exemption to those four officers living outside of our Fire District and accept the slate of officers as presented by the fire company. Secretary polled the board: Commissioner Decker – yes, Commissioner Grecco – yes, Commissioner Garofalo – yes, Commissioner Besser – yes and Commissioner Keenan – yes. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried. Commissioner Keenan stated that there was some questionable attendance with some of the officers last year. He asks that the Chiefs let the officers know that the district has made exemptions, but there are attendance expectations to holding a firematic office.

Commissioner Besser thanked past Assistant Chief Walt Miller for his dedication as Assistant Chief for the last two years hopes to continue to see him in the current year.

Coldenham Fire District
Board of Fire Commissioners
December 8, 2014

Chief's Report
Membership

- New members: 2 David John Keller, Active
Michael A Abbatiello, Active
- Qualified drivers: 0
- New Drivers Requested: 0
- Drivers dropped: 0
- Physicals: On going
- Members passing probation: 0
- Members reinstated: 0
- Members dropped: 0
- Social Members dropped: 0
- Status switch: 1 Charlie Thompkins Active to Social
- Members suspended: 0
- Members resigned: 0

A motion was made by Commissioner Keenan, seconded by Commissioner Garofalo to accept David Keller and Michael Abbatiello as a member. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

Further Information from the Chief

- Chief Draiss would like to purchase 6 full sets of gear at a cost of \$18660, five yellow helmets at a cost of \$1030 and shields at a cost of \$1600 for a grand total of \$21,290. A motion was made by Commissioner Keenan and seconded by Commissioner Decker to approve the expenditure of \$21,290 to purchase the gear, helmets and shields. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.
- Chief Draiss would like to purchase 4 cases up cones with rubber bases at a cost of \$190 each for a total of \$760. A motion was made by Commissioner Keenan and seconded by Commissioner Decker to purchase the cones for a total of \$760. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.
- Chief Draiss would like to purchase 6 Minotor 6 pagers at a cost of \$424 which included the warranty for a total of \$2544. A motion was made by Commissioner Keenan seconded by Commissioner Garofalo to purchase the six pagers (\$364 + \$60 for warranty) for a total of \$2544. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.
- Chief Draiss would like to replace some tarps next year on Trucks 204, 203 and 205.
- Chief Draiss informed the board that Debra Pellegrini completed Firefighter I and he attended her graduation.
- Chief Draiss informed the board that the company holiday party is tomorrow night and he would like to have permission to have beer and wine. A motion was made by Commissioner Keenan and seconded by Commissioner Garofalo to allow the fire

Coldenham Fire District
Board of Fire Commissioners
December 8, 2014

company to have beer and wine at their holiday party tomorrow night. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

- Chief Draiss informed the board that the fax machine needs to be moved upstairs for security reasons.
- Chief Draiss would like to appoint Rick Cameron as the safety officer, Pete Cunningham as the EMS officer and Mike Keenan Sr. as the chief engineer. A motion was made by Commissioner Keenan and seconded by Commissioner Grecco to approve the appointment of Rick Cameron, Pete Cunningham and Mike Keenan Sr. in their respective positions. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

Further Information from the Commissioners

Commissioner Keenan informed the board that Commissioner Besser and Commissioner Keenan have to go to New York City on behalf of the Fire District. While he was able to get the time off from his job, he will not be paid for it. He would like to be compensated from the district. Commissioner Decker has no problem with this as long as it cannot be misconstrued at “double dipping.” Commissioner Besser added that the mode of transportation will be mass transit. We will revisit this next month.

Information from the Treasurer/Secretary

Commissioner Besser suggested the following transfers on page 1

FROM	TO
Gas and Oil (Vehicles)	Building Maintenance
Phones	Building Maintenance
Gas and Electric	Building Maintenance
Physicals and Medical	Postage and Office
Dues, Meetings, Seminars	Postage and Office
Dues, Meetings, Seminars	Vehicle Repair & Maintenance
Publication of Legal Notices	Fire Protection

Commissioner Besser suggested the following transfers on page 2

FROM	TO
Unemployment Ins.	Social Security
LOSAP	Insurance Building & Equipment

A motion was made by Commissioner Keenan seconded by Commissioner Decker for a permissive referendum to spend up to \$15,500 from the Real Property Acquisition & Improvement Account which has a balance of \$45935.43 for the installation of audio visual equipment in the firehouse for training and emergency communications. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried. The secretary will place the legal notice in the Wallkill Valley Times.

Coldenham Fire District
Board of Fire Commissioners
December 8, 2014

Treasurer Miller would like permission to earmark \$8000 to the Fire Company for the Annual Dinner and \$1,333.34 for their portion of the Fire Protection. She would also like to move the \$125K to the Fire Apparatus Fund. From the money market account, she would like to move \$150K to the general fund checking and \$5K from the Chase account to the general fund checking. A motion was made by Commissioner Decker and seconded by Commissioner Garofalo to allow these payments and transfers to happen. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

Treasurer Miller asked if anyone has seen the worker comp audit sheet from State Insurance Fund. Commissioner Besser thinks it might be in his box.

Treasurer Miller advised the board that we are in a tax cap review. Everything has been sent to the state comptroller except the tax warrant from the Town of Montgomery. She will take care of that tomorrow.

Treasurer Miller called Johnny's to speak with Harry to see if we can get our purchases tax exempt.

Treasurer Miller spoke to Raad and in order to get the phones that you can write on with the stylus, they are \$299 and there is no discount.

Treasurer Miller did the Tax free cap webinar. It is printed upstairs.

Treasurer Miller received a letter of intent to review books from Ron Clum.

Treasurer Miller thanked the board for letting her attend the seminar. She said it was extremely informative and definitely worth the \$25.

Bid for Water Pump

A bid for \$110 was received from Steve Molnar to the surplus water pump. A motion was made by Commissioner Keenan and seconded by Commissioner Garofalo to sell the surplus water pump to Steve Molnar for \$110. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

Captain Kathy Gasperetti asked to mark March 14 and 15 on the calendar for a breakfast.

Approved Expenditures

Gear	\$21,290.00
Pop up cones	760.00
Minotor 6	2,544.00

Public Discussion

None.

Bills Signed

Coldenham Fire District
Board of Fire Commissioners
December 8, 2014

Commissioner Keenan made a motion to pay bills if found correct, seconded by Commissioner Grecco. Unanimous approval (5 ayes, 0 nays) by those in attendance was received. Motion carried.

Adjournment

Since all regular business was completed, Commissioner Grecco moved to adjourn the meeting seconded by Commissioner Garofalo. Unanimous approval (5 ayes, 0 nays) by those in attendance was received. Motion carried.

Respectfully submitted,

Mary E. Keenan
Secretary