

Coldenham Fire District  
Board of Fire Commissioners  
August 7, 2017

**Call to Order**

The regular meeting of the Board of Fire Commissioners of the Coldenham Fire District was held on August 7, 2017 at the Coldenham Fire House. Commissioner Keenan called the meeting to order with the pledge to the flag.

**Roll Call**

Commissioners present: Joe Keenan, Anita Grecco, Warren Decker, Wayne Jacobowitz and Rickey Cameron

Also, present: Mary Keenan, Secretary  
Linda Miller, Treasurer  
Chief Matt Hunt  
1<sup>st</sup> Assistant Chief Mike Keenan Jr

**Acceptance of Minutes**

A motion was made by Commissioner Grecco and seconded by Commissioner Decker to dispense with the reading of the monthly meeting minutes of July 10, 2017 and accept them as written. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

**Communications**

- We received notification from the Association of Fire Districts of Orange County that their next meeting will be on August 22, 2017 at 7:30 PM at the Dikeman Engine Hose with guest speakers State Senator John Bonacic and State Assemblyman James Skoufis.
- We received the invitation to the 21<sup>st</sup> Annual Legislative Breakfast on October 1, 2017 at 9:00 AM at the Colden Manor.
- Commissioner Grecco advised the board that the Board of Elections will not have primary elections at our firehouse.
- Commissioner Keenan advised the board that we received our monthly statement from RBC Wealth Management on LOSAP. Statement balance as of July 31, 2017 is \$1,177,889.68. (Figure is after our deposit of \$75,000.)
- Treasurer Miller received the assessment values and equalization rates for the Towns of Montgomery and Newburgh. The Town of Montgomery has a taxable value of \$115,463,247 and the equalization rate for 2017 is 68%. The Town of Newburgh has a taxable value of \$42,228,026 and the equalization rate for 2017 is 34.44%. Town of Newburgh numbers include properties that are within the Stewart Industrial Park and any P.I.L.O.T. properties in our district.

**Hall Requests**

None.

**Public Discussion**

None.

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**Committee Reports**

**Safety Committee:** Commissioner Cameron advised the board that there was nothing to report.

**Mack Restoration Committee:** Commissioner Keenan advised the board that there was nothing to report.

**Building or Property Committee:** Nothing new to report.

**Old Business**

**Driver Qualification/Active Duty Criteria:** Commissioner Keenan stated that this needs to be finalized.

**Fuel Audit:** Commissioner Jacobowitz advised the board that the audit has been done up to July 2017. Commissioner Keenan advised him that the audit needs to be merged with the Treasurer's spreadsheet to see if anything stands out. Commissioner Jacobowitz thanked Chief Hunt.

**EVOC:** Commissioner Keenan told Chief Hunt that he needs to decide what he wants to do about the road testing EVOC. Chief Hunt said that they would probably use our property. Commissioner Keenan asked him to come up with some dates by next month so we can schedule it.

**Pressure Washer:** Commissioner Jacobowitz has not done anything with it yet. He is hoping to change the reel before next meeting.

**Water Softener:** Commissioner Decker has been playing phone tag with the Bliss Water people. Discussion ensued about purchasing a unit and taking care of it ourselves. Commissioner Keenan that the big Water Boss is about \$900. After a bit more discussion, Commissioner Decker made a motion, seconded by Commissioner Jacobowitz to purchase the Water Boss and have the plumber install it. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried. Commissioner Jacobowitz will purchase the unit and get with the plumber to schedule installation.

**Life Insurance for Firefighters:** Commissioner Keenan advised the board that this is still in progress.

**Sutphen Truck:** Commissioner Keenan advised the board that we received no bites on the truck through our broker. We received an offer of \$500 from St Regis Falls Fire Department to purchase the Sutphen Ladder Truck. Commissioner Keenan suggested that we table it for a month and decide at next month's meeting.

**Overhead Doors:** Commissioner Decker spoke to Dan at Dutchess Overhead Doors. There was a question about how long the quote was good for. He said they would hold the quote

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for one year. He also submitted 4 pictures of different firehouses in the area for comparison.

**SAM (State and Municipal Facilities Program):** No report.

**Target Solutions:** Letters went out a little late. There were people that started some, people asked for extensions, some were excused due to deployment, sickness or in hospital. Commissioner Keenan went over the list. Commissioner Decker suggested that the board go into executive session at the end of the meeting to discuss this.

**Plymovent:** Commissioner Keenan asked Commissioner Jacobowitz to get in touch with the rep from Plymovent and insist that they get here and do the preventative maintenance. In addition, we need to purchase an 8" boot and an elbow.

**Budget Workshop:** Commissioner Keenan reminded everyone that we have a budget workshop scheduled for August 21 at 6 PM.

**Ongoing & Upcoming Projects**

**Office and Files Room Renovation:** Commissioner Keenan advised the board that we are still working on this.

**Doors, Keys & Locks:** Commissioner Keenan advised the board that the vendor is starting work at the end of this week or next week.

**Surplus Equipment:** No report.

**Station Structural Repair:** Commissioner Keenan advised the board that he was contacted by the NYS Department of Labor to make sure that he went in the system and put the job order in. Three bids were received for the project. Belly Flop bid \$45,950, Peak Construction bid \$76,168 and PCC Contracting bid \$88,435. Commissioner Keenan went through all three bids and everything is there that needs to be. All bids are apples to apples. Time frame to complete project from Belly Flop is 30 days, for Peak Construction is 60 days and 45 days for PCC Contracting. Commissioner Decker said that we have gone around and round with this and the cold weather is coming. He went on to say (for the record) that Belly Flop has done work for us before, and his service has always been above standard. He believes that Belly Flop's bid is a very reasonable price for work that he's quoted. Commissioner Decker made a motion that was seconded by Commissioner Grecco to award the contract to Belly Flop for \$45,950. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

**Bay Floors:** Commissioner Decker called Engine Bay Floors because he wasn't getting a response from Steve. He's out on some major projects with other firehouses. We are slated, they just can't give us a date. Commissioner Decker expressed his concerns that cold weather is coming he was assured that they would be here before the cold weather.

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**SCBA Bottles and Equipment (Federal Grant):** No report.

**Fire Equipment Inventory:** 201 needs to be completed.

**New Business**

None.

**Chief's Report**

**Membership**

- New members: 0
- Qualified drivers: 0
- New Drivers Requested: 0
- Drivers dropped: 0
- Physicals: In progress
- Members passing probation: 0
- Members reinstated: 0
- Members dropped due to non-payment of dues 0
- Social Members dropped: 0
- Status switch: 0
- Members suspended: 0
- Members resigned: 0

**Further Information from the Chief**

- Chief Hunt advised the board that there was a length that was damaged on 204 during a drill that has since been replaced, so there will be a bill for it.
- Chief Hunt is still waiting on a quote from Al Crudele to replace the portables in the engine.
- Chief Hunt would like to order pagers. Commissioner Cameron advised the board that each pager would be \$400 - \$450 and he would like to see them purchase 5 of the ones in use now. A motion was made by Commissioner Cameron and seconded by Commissioner Jacobowitz to purchase 5 pagers at \$450 each for a total of \$2,250. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.
- Chief Hunt is waiting on a quote from Haight to replace the big light boxes in the back of the engine.
- Chief Hunt advised the board that Central Nyack asked us to supply an engine for standby on September 9 from 11:00 AM to 6:00 PM in return for them standing by during our wet down. Chief Hunt would like permission. A motion was made by Commissioner Jacobowitz and seconded by Commissioner Decker to allow the engine to stand by in Central Nyack on September 9 from 11 to 6 PM. Unanimous approval (5yes, 0 nays) was received by those in attendance. Motion carried.

**Further Information from the Commissioners**

Commissioner Grecco congratulated the Fire Company on their First-Place trophy at the

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Ulster County parade. Chief Hunt thanked the board for allowing him to take the apparatus.

**Information from the Treasurer/Secretary**

- Treasurer Miller would like to move \$50,000 from the Money Market to the General Fund. A motion was made by Commissioner Grecco and seconded by Commissioner Jacobowitz to move \$50,000 from the money market to the general fund. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.
- Commissioner Keenan advised the board that the Comptroller’s office contacted Treasurer Miller concerning 2016 audit. They compared the auditor’s report to the AUD and then they came up with suggestions on how to do things differently. Then they went ahead and changed the AUD to agree with Margaret Quimby’s report, which they had never done before.

**Approved Expenditures**

Pagers	\$ 2,250.00
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**Public Comments**

None.

**Bills Signed**

Commissioner Cameron made a motion to pay bills if found correct, seconded by Commissioner Decker. Unanimous approval (5 ayes, 0 nays) by those in attendance was received. Motion carried.

**Budget to Actual Report**

Commissioner Keenan acknowledged receipt of the Budget to Actual Report and it was reviewed.

**Executive Session:** A motion was made by Commissioner Decker and seconded by Commissioner Jacobowitz to go into Executive Session to discuss personnel issues involving training. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

Meeting reconvened. Commissioner Keenan said that action was taken during executive session. Six firefighters cannot respond till they complete their mandatory training. Firefighters that asked for an extension have been granted an extension until the next Commissioners meeting. Five firefighters cannot respond because they have not completed their physicals.

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**Adjournment**

Since all regular business was completed, Commissioner Jacobowitz moved to adjourn the meeting seconded by Commissioner Decker. Unanimous approval (5 ayes, 0 nays) by those in attendance was received. Motion carried.

Respectfully submitted,

Mary E. Keenan  
Secretary