

Coldenham Fire District
Board of Fire Commissioners
March 12, 2018

Call to Order

The regular meeting of the Board of Fire Commissioners of the Coldenham Fire District was held on March 12, 2018 at the Coldenham Fire House. Commissioner Keenan called the meeting to order and led the salute to our flag.

Roll Call

Commissioners present: Joe Keenan, Warren Decker, Wayne Jacobowitz and Anita Grecco. Rickey Cameron was excused due to illness.

Also, present: Mary Keenan, Secretary
Linda Miller, Treasurer
Chief Matt Hunt
Assistant Chief Mike Keenan

Acceptance of Minutes

A motion was made by Commissioner Grecco and seconded by Commissioner Decker to dispense with the reading of the monthly meeting minutes of February 12, 2018 and accept them as written. Unanimous approval (4 ayes, 0 nays) was received by those in attendance. Motion carried.

Communications

- We received a package from FASNY concerning their convention in Syracuse from August 9 through 12. Package was given to Fire Company.
- Commissioner Grecco received a certificate from the Association of Fire Districts of the State of New York for satisfactory completion of Commissioner Training Course approved by the NYS Comptroller's Office on the 6th day of March 2018. The secretary will file the certificate.
- A proposed by-law amendment was received from the Association of Fire Districts of the State of New York.
- From the Association of Fire Districts of Orange County, a meeting postcard. Next meeting will be April 24, 2018 at the Coldenham Fire House. The guest speaker will be Marshall & Sterling and the topic is Insurance.
- A flyer was received from the Association of Fire Districts of Orange County for an Officers Recognition Dinner and Honoring our Past Presidents to be held at the Colden Manor at Spruce Lodge on Route 17K in Coldenham on April 14, 2018. Social hour begins at 6:30 with a cash bar. Buffet dinner at 7:00 PM to include dessert, coffee, tea and soda. Cost is \$50 per District Officer and Guest. Reservations needed by April 2. Call Anita Grecco at 845-564-10798.
- Commissioner Keenan advised the board that we received our monthly statement from RBC Wealth Management on LOSAP. Statement balance as of February 28, 2018 is \$1,182,294.99 which is a change in value of -\$26,847.93.

Hall Requests

- Ladies Auxiliary on September 15, 2018 all day for their yard sale.

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- Crystal Hanewich on April 28, 2018 for a wedding shower from 11-6.
- Lorrean Clemmons on October 17, 2018 for a wedding rehearsal dinner.
- OC Board of Elections on June 26, 2018 for a primary.
- OC Board of Elections on September 13, 2018 for a primary.
- OC Board of Elections on November 6, 2018 for the General Election.
- Mike Keenan Sr on March 14, 2018 for VCHS Wrestling Banquet from 4:30 to 9:00 PM.
- Ladies Auxiliary on December 9, 2019 for the Children's Christmas Party.
- Mr. Schuck on April 11, 2018 for a seminar about therapy dog awareness by Hudson Valley Paws for a Cause from 6:00 to 9:00.

A motion was made by Commissioner Decker and seconded by Commissioner Jacobowitz to approve the three dates for the Board of Elections on 6/26, 9/13 & 11/6, 2018. Unanimous approval (4 ayes, 0 nays) was received by those in attendance. Motion carried.

A motion was made by Commissioner Decker and seconded by Commissioner Grecco to approve the two dates for the Ladies Auxiliary on 9/15 and 12/9, 2018. Unanimous approval (4 ayes, 0 nays) was received by those in attendance. Motion carried.

A motion was made by Commissioner Decker and seconded by Commissioner Jacobowitz to approve the requests by Crystal Hanewich for April 28, 2018 and Clem for October 17, 2018. Commissioner Decker made the motion with the understanding by both Clem and Crystal are aware that this firehouse has a "no alcohol" policy. Unanimous approval (4 ayes, 0 nays) was received by those in attendance. Motion carried.

A motion was made by Commissioner Jacobowitz and seconded by Commissioner Decker to approve the request by Mike Keenan Sr for March 14, 2018. Unanimous approval (4 ayes, 0 nays) was received by those in attendance. Motion carried.

A motion was made by Commissioner Jacobowitz and seconded by Commissioner Decker to approve the request by Mr. Schuck for April 11, 2018. Unanimous approval (4 ayes, 0 nays) was received by those in attendance. Motion carried.

Public Discussion

Fred Stipak advised the board that the company will be having a blood drive on April 18, 2018 from 2 to 9:30 PM. A motion was made by Commissioner Decker and seconded by Commissioner Jacobowitz to approve the use of the hall for the blood drive on April 18, 2018 pending the paperwork gets turned in. Unanimous approval (4 ayes, 0 nays) was received by those in attendance. Motion carried.

Committee Reports

Safety Committee: No safety incidents to report for the last month.

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Mack Restoration Committee: Commissioner Keenan advised the board that there was nothing to report.

Building or Property Committee: Commissioner Jacobowitz advised the board that there are continuing issues with the shower in the men's room. Commissioner Keenan said that there are some options to consider. Turn the shower into the slop sink and get rid of the slop sink in the utility room. Another option is to fix the shower. Commissioner Jacobowitz will get with the plumber and see what options he suggests.

Old Business

Driver Qualification/Active Duty Criteria: Commissioner Keenan would like to have a meeting to review driver qualification/active duty criteria. A motion was made by Commissioner Decker and seconded by Commissioner Grecco to have a dinner/meeting at 6:00 PM on Wednesday, March 28 to meet on this issue. Unanimous approval (4 ayes, 0 nays) was received by those in attendance. Motion carried. Notice will be placed in the Wallkill Valley Times.

Fuel Audit: The fuel audit will be due in July for the first 6 months of the year.

Life Insurance for Firefighters: Commissioner Keenan advised the board that they met with Todd McNutt about lots of insurance. First, the Cyber/Breach Insurance was reviewed. One option has a \$1M aggregate for \$1000 a year and the other has a \$2M aggregate for \$1250 a year. This would cover losses or breaches, data recovery costs, liability from the network from the media, so it covers social media. We would be able to offer a reward. There was some discussion. Commissioner Keenan will check to see if it is a \$1000 deductible for each occurrence. A motion was made by Commissioner Decker and seconded by Commissioner Jacobowitz to get breach insurance through Rose & Kiernan at a cost of \$1250 for one year for \$2M aggregate coverage. Unanimous approval (4 ayes, 0 nays) was received by those in attendance. Motion carried.

24-hour Accidental Death and Dismemberment Insurance was also discussed. This differs from the current policy which covers firefighters, ladies' auxiliary and the band while on duty. This proposed coverage would be for all active firefighters 24 hours a day, 7 days a week. The smaller coverage would be for \$25K, but if line of duty would double to \$50K for a cost of \$2488 per year. On the higher end, coverage for \$75K, line of duty would bump it \$50K to \$125K and the annual premium would be \$6500 a year. Commissioner Keenan suggested that he would like to have the full board present to move forward with this insurance. Tabled until next meeting.

Clarification on the life insurance policy: it is only for active members or people who had 5 years of active membership which would entitle them to be a member of the benevolent organization. We need to decide which option we would like before proceeding with this.

Question was raised if anything has been done regarding the cancer bill. Commissioner

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Keenan replied no because word is not out yet. We asked them, and they told us that as soon as they know they will let us know. Chief Hunt stated that there would be about 30 interior firefighters. At a cost of approximately \$300 per person per year, we would need to budget about \$9000 annually. Some discussion ensued. We do know that it will go into effect on January 1, 2019 and will cover interior firefighters only.

Overhead Doors: Commissioner Keenan suggested that we hold this for another month as we really need to discuss the blacktop and all that money comes from the same pot. Commissioner Decker will contact Dutchess Overhead Doors.

SAM (State and Municipal Facilities Program): Commissioner Grecco advised the board that she spoke with Megan today. Commissioner Grecco told Megan that Commissioner Keenan responded back to everything that was asked of him and the district does not want to lose out on the money because they said that he didn't. Megan told Commissioner Grecco that will not happen. Commissioner Keenan advised the board that he has sent all the documentation as reply messages to the people in Albany and the last time he sent them he cc'd Megan and the other girl in Albany.

Plymovent: Commissioner Jacobowitz advised the board that he has a ship date of March 19 for the boot. Soon after that Ken will contact Commissioner Jacobowitz who will get with Chief Hunt to set up a good time to have the service and install done.

AFG/FEMA Grant for 2018: Still waiting to hear. Commissioner Grecco contacted Congressman Maloney's office. She will talk to Maria tomorrow to set a date to meet so she can give her all the paperwork.

Surplus Gear: Commissioner Keenan stated that the surplus gear is still here until he can contact Black Helmet and arrange for shipment.

LOSAP: The report was posted the required time. No one challenged anything, and the paperwork needs to be completed and notarized tonight and mailed out.

Physicals: Commissioner Keenan advised the board that Commissioner Cameron reported that 47 members have completed their physicals. He will send the list of names to the secretary, so she can send out letters that their physicals must completed by the April 9 meeting.

2017 Audit: Treasurer Miller will call Margaret Quimby to set up a date for the audit.

Ongoing & Upcoming Projects

Office and Files Room Renovation: Commissioner Keenan advised the board this is a work in progress.

Doors, Keys & Locks: Commissioner Keenan suggested that the Chief's office, the

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commissioner office, the president's office and the ladies' office locks should be changed to cypher locks like we have. Then the extra Kaba's could be used to fix the remaining doors. advised the board that this topic is tabled until next month's meeting. We will need to find another authorized vendor. Commissioner Keenan will call the company to find another vendor. Both Commissioner Jacobowitz and Firefighter Stipak offered to follow-up after Commissioner Keenan gives them the name of the company.

Surplus Equipment: Chief Hunt stated there was no new surplus equipment at this time.

Bay Floors: Commissioner Decker will call Matt Thorpe from Maybrook. Commissioner Grecco said that they are having the same problem.

New Business

Commissioner Grecco advised the board that Coldenham will be hosting the OCFDA April meeting. She requested \$200 to purchase the food for the meeting. She will be speaking to Barbara Ferguson about preparing the food. She also advised that the association will reimburse \$100. Commissioner Keenan mentioned that the fire company only spent \$96 of the \$500 they requested to purchase food for the mutual aid drill on March 17. Commissioner Grecco asked if Olympic Electric gave the company anything. Chief Hunt replied that they were giving a donation. A motion was made by Commissioner Decker and seconded by Commissioner Jacobowitz to allow up to \$300 to purchase the food for the OCFDA's April meeting. Unanimous approval (4 ayes, 0 nays) was received by those in attendance. Motion carried.

Decontamination: Commissioner Keenan stated that we are not a required facility. Both PESH and OSHA have said that we do not need them. Assistant Chief Keenan asked, "So you're telling me that if somebody gets blood in their eye, we don't need to do anything about it?" Commissioner Keenan replied, "Are you going to get blood in your eyes here, or at a scene somewhere? At a scene. Then you have to decontaminate there." Commissioner Keenan went on to say that there used to be a decontamination area here where the washer and dryer is that drained into a separate tank. We didn't need it anymore, so it was disconnected. He asked that if anyone has information to the contrary and we do need it in the station, to let him know.

Chief's Report

Membership

- New members: (2) Matthew Shkreli, senior active
Sean Demers, senior active
- Qualified drivers: 0
- New Drivers Requested: 0
- Drivers dropped: 0
- Physicals: In progress
- Members passing probation: 0
- Members reinstated: 0

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- Members dropped due to non-payment of dues 0
- Social Members dropped: 0
- Status switch: 0
- Members suspended: 0
- Members resigned: 0

A motion was made by Commissioner Jacobowitz and seconded by Commissioner Decker to accept both new members as active members provided they pass their full physicals (contingent, cannot respond until they pass their full physical, they do not get pagers or gear). Unanimous approval (4 ayes, 0 nays) was received by those in attendance. Motion carried.

Apparatus Status

Further Information from the Chief

- Assistant Chief Keenan got three quotes for gear racks.

AMT ITEM NO	HAIGHT	MES	DIRECT
(1) RRWM	\$ 450	\$ 509	\$ 1,200
(8) RMDS	12,440	14,064	15,864
(1) RRWM	795	895	1,254
(70) PPB-R	<u>2,240</u>	<u>2,520</u>	<u>2,480</u>
	15,925	17,988	20,798
S&H	<u>3,080</u>	<u>?</u>	<u>?</u>
	\$19,005	\$17,988	\$20,798

A motion was made by Commissioner Decker and seconded by Commissioner Jacobowitz to approve the purchase of gear racks from Haight Fire Equipment Supply for the cost of \$18,000. Unanimous approval (4 ayes, 0 nays) was received by those in attendance. Due to the inaccuracy of the initial calculations, an amendment was made by Commissioner Decker and seconded by Commissioner Jacobowitz to approve the expenditure of \$19,000 for the purchase of gear racks from Haight Fire Equipment Supply. Unanimous approval (4 ayes, 0 nays) was received by those in attendance. Motion carried.

Further Information from the Commissioners

Nothing currently.

Information from the Treasurer/Secretary

Treasurer Miller reported receipt of \$167,808 from the Town of Newburgh and \$348,594.34 from the Town of Montgomery. We are still waiting on PILOT money.

Approved Expenditures

Cyber/Breach Insurance	\$ 1,250.00
OCFDA meeting	300.00

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Gear Racks

19,000.00

Public Comments

Nothing currently.

Bills Signed

Commissioner Decker made a motion to pay bills if found correct, seconded by Commissioner Jacobowitz. Unanimous approval (4 ayes, 0 nays) by those in attendance was received. Motion carried.

Budget to Actual Report

Commissioner Keenan acknowledged receipt of the Budget to Actual Report and it was reviewed.

Adjournment

Since all regular business was completed, Commissioner Decker moved to adjourn the meeting seconded by Commissioner Grecco. Unanimous approval (4 ayes, 0 nays) by those in attendance was received. Motion carried.

Respectfully submitted,

Mary E. Keenan
Secretary