

July 13, 2019

COLDENHAM FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
SPECIAL MEETING MINUTES – June 17, 2019

Call to Order

A special meeting of the Board of Fire Commissioners of the Coldenham Fire District was called to order on June 17, 2019 at 7:30 pm at the Coldenham Fire House. Commissioner Keenan called the meeting to order and opened with a pledge to the Flag.

Roll Call

Commissioners present: Joseph Keenan, Wayne Jacobowitz, Rickey Cameron, Anita Grecco and Warren Decker.

Also present: Mary Keenan, Secretary
Linda Miller, Treasurer

Budget Issues

Commissioner Keenan advised the board that the Town of Newburgh meeting was attended by Betty Green, Gil Piaquadio, Town of Newburgh Attorney, Commissioner Keenan, Treasurer Miller and our legal representative. The town admitted that mistakes were made with the keying entries incorrectly inputted onto the spreadsheet. They advised us that PILOT will be handled properly as our instance is a special circumstance. Commissioner Keenan advised the board that we were shorted \$19,141 by the Town of Newburgh and \$66,592.27 by the Town of Montgomery.

Air Conditioning Upgrade and Replacement

Commissioner Jacobowitz presented his specs to the board. Discussion and additions were suggested. He will rewrite the specs and get them out to everyone before having them published. A motion was made by Commissioner Decker and seconded by Commissioner Cameron to accept the rewritten specs as an amendment before proceeding. Unanimous approval (5 ayes, 0 nays 0 abstains) was received by those in attendance. Motion carried.

A motion was made by Commissioner Decker and seconded by Commissioner Cameron to have a legal notice published in both the Walkkill Valley Times and the Times Herald Record that we will be entertaining bids for the air conditioning upgrade and replacement project. Bids must be received by 7:00 PM on August 12, 2019 and will be opened at the beginning of our monthly meeting on August 12, 2019. Unanimous approval (5 ayes, 0 nays and 0 abstains) was received by those in attendance.

A resolution was made by Commissioner Cameron and seconded by Commissioner Grecco to entertain a permissive referendum to expend up to \$47,000 from the Capital Reserve for Real

Property Maintenance and Acquisition to upgrade and replace the existing air conditioning in the hall. There is a current balance in that account of \$118,092.56. Unanimous approval (5 ayes, 0 nays and 0 abstains) was received by those in attendance. Motion carried.

Cooper Arias, LLP Audit

Margaret Quimby from Cooper Arias reviewed our audit results for last year. There were a few recommendations that will be followed. Supporting documentation and adherence to procurement policy in particular.

Steephollow Fire Company

Steephollow Fire Company issued a \$1000 check to the fire district for the purpose of travel and expenses to deliver the surplus equipment to them in Kentucky. It was deposited as income and assigned to the travel expense line.

Adjournment

At 7:46 PM with all business completed, a motion to adjourn was made by Commissioner Jacobowitz and seconded by Commissioner Grecco. Unanimous approval (5 ayes, 0 nays and 0 abstains) was received by those in attendance. Motion carried.

Respectfully submitted.

Mary E. Keenan
Secretary

